

BALRAMPUR CHINI MILLS LIMITED



Policy on Succession Plan for the Board & Senior Management



1. Preamble

Under Regulation 17(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “Listing Regulations”), the board of directors of a listed entity is required to satisfy itself that plans are in place for orderly succession for appointment to the Board of Directors and Senior Management.

Accordingly, the Board of Directors of Balrampur Chini Mills Limited (the “Company”) has adopted this succession policy on Succession Plan for the Board & Senior Management (the “Policy”).

The Nomination & Remuneration Committee [the “Committee”] shall be responsible for implementing this Policy and its related procedures.

2. Objective

Succession planning is required to ensure leadership continuity in key positions and smooth functioning of the Company and to ensure that investors / stakeholders do not suffer due to sudden or unplanned gaps in leadership.

The objective of this Policy is to make a plan for orderly succession for appointment to the Board, Key Managerial Personnel and Senior Management (all defined below).

3. Definitions

“Nomination and Remuneration Committee” or “Committee” means the Committee of the Board constituted/re-constituted, from time to time, under the provisions of Regulation 19 of the LODR Regulations, and Section 178 of the Companies Act, 2013, as amended.

“Board of Directors” or “Board” means the board of directors of the Company as constituted/re-constituted, from time to time.

“Companies Act” means the Companies Act, 2013 and the rules framed there



under, each as amended.

“KMP” or “Key Managerial Personnel” means:

- ✓ the chief executive officer or the managing director or the manager in their absence, a whole-time director;
- ✓ the company secretary;
- ✓ the chief financial officer; and
- ✓ such other officer as may be prescribed under the Companies Act.

“Senior Management” means personnel of the Company who are members of the core management team excluding Board of Directors and normally this shall comprise all members of management one level below managing director / whole-time director.

“Stock Exchange(s)” means BSE Limited and National Stock Exchange of India Limited.

4. PROCEDURE FOR SUCCESSION

(i) Succession Plan for the Board and the KMPs

The Committee shall identify suitable persons from within the Company or from outside the Company to fill up the vacancy at the Board and KMP level.

The Committee shall apply a diligence process to determine the suitability of every person who is being considered for appointment or re-appointment as a director or KMP of the Company based on his/her educational / professional qualifications, experience and track record.

The appointment, re-appointment or removal of the person at the Board and KMP level shall be recommended by the Committee and approved by the Board. Such appointment, re-appointment or removal shall be in accordance with the applicable provisions of the Companies Act, the Listing Regulations and other laws as applicable to the Company.



(ii) Succession Plan for the Senior Management:

The Committee shall periodically review and consider the list of Senior Managerial Personnel due for retirement within the year. The Committee shall also consider new vacancies that may arise because of business needs or up-gradation of department(s). Accordingly, the Committee shall assess the availability of suitable candidates for the Company's future growth and development.

The vacancy or fresh appointments at the Senior Management level shall be in line with the internal policy(ies) adopted by the management, keeping in view the organization's mission, vision, values, goals and objectives.

The Board may authorize the Committee to frame an internal policy for identifying and developing an internal pool of talent for future leadership role in different department(s)/division(s) in accordance with the requirement of such department(s)/division(s).

The Managing Director, the Whole Time Director(s) and the Head - Human Resources shall also, from time to time, identify & recommend high-potential employees who merit faster career progression and formulate, administer, monitor and review the process of skill development and identify training requirements in respect of such employees.

The appointment of Senior Management Personnel shall be in accordance with the applicable provisions of the Listing Regulations and other laws as applicable to the Company.

5. EMERGENCY SUCCESSION OR TEMPORARY CHANGE

If a Director's /KMP's / Senior Managerial Personnel's position suddenly becomes vacant by reason of death or other unanticipated occurrence, the Committee/ Executive Directors shall convene a special meeting as early as possible to implement the process described herein, subject to the necessity involved.

For a temporary change in executive leadership (i.e., illness or leave of absence for



long time), the immediate junior officer, reporting to such executive, shall take charge in place of his/her senior until the senior executive re-joins the office or if he/she is not competent in the view of the Chairperson and Managing Director or the Committee, then such other person who is competent to take the charge as may be decided by the Managing Director or the Committee will take charge until the senior executive re-joins the office.

6. REVIEW AND MONITORING

The Board shall review and monitor the implementation of this Policy on an annual basis to ensure its effectiveness and for ensuing effective succession planning.

7. AMENDMENTS TO THE POLICY

The Board reserves the right to amend this Policy from time to time based on changing requirements as prescribed by the SEBI/Stock Exchange(s) or any other appropriate statutory authority and entrusts the Nomination and Remuneration Committee to recommend changes to the same, from time to time based on the periodic assessment and evaluation carried out by the Committee in its meetings.

8. DISCLOSURE OF THE POLICY

This disclosure of Policy is not required however the fact that the Board has adopted such policy shall be disclosed in the annual report of the Company if required under the Companies Act, 2013 and rules thereunder, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, and any other regulatory requirements.

Date of approval by Board: 1st June, 2021